



PHILADELPHIA E&T CHARTER HIGH SCHOOL

1709 Benjamn Franklin Parkway· Philadelphia, PA 19103· www.petchs.org · Phone: 267-514-1823· Fax: 267-514-1834.

BOARD OF TRUSTEES MEETING MINUTES of JULY 28, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, June 23, 2023 8am		
	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
LOCATION			
ADVERTISED	Philadelphia Inquirer (7/7/23) (7/28/23) www.petchs.org		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Deissroth, Griffith, Bartow, Ramos, Barnett Absent: Scullion	
PRESENTATIONS			
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
COMPREHENSIVE PLAN PRESENTATION	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	
REORGNIZATION OF THE BOARD OF TRUSTEES			

2023:7-1	Re-Elect Laura Bartow to the Board of Trustees for the term of four years beginning July 2023 through June 2027.		Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays. Approved the Re-Election of Laura Bartow to the Board of Trustees for the term of four years beginning July 2023 through July 2027.
2023:7-2	Re-Elect Mary Griffith to the Board of Trustees for the term of four years beginning in July 2023 through June 2027.		Motion: Fitzmaurice 2nd: Bartow 6 ayes and 0 nays. Approved the Re-Election of Mary Griffith to the Board of Trustees for the term of four years beginning July 2023 through July 2027.
OATH OF OFFICE	Administer the Oath of Office	Oath of Office done verbally. Will be sent electronically.	
2023:7-3	Elect _____ as President	Patrick Fitzmaurice nominated by Mary Griffith	Motion: Griffith 2nd Barnett 6 ayes and 0 nays. Approved the Election of Patrick Fitzmaurice as Board President.
2023:7-4	Elect _____ as Vice-President	Keyanna Barnett nominated by Patrick Fitzmaurice.	Motion: Fitzmaurice 2nd Bartow 6 ayes and 0 nays. Approved the election of Keyanna Barnett as Board Vice-President.
2023:7-5	Elect _____ as Treasurer	Kayne Deissroth nominated by Patrick Fitzmaurice.	Motion: Fitzmaurice 2nd Barnett 6 ayes and 0 nays. Approved the election of Kayne Deissroth as Board Treasurer.
2023:7-6	Elect Lisa Scullion as Secretary		Motion: Fitzmaurice 2nd Griffith 6 ayes and 0 nays. Approved the election of Lisa Scullion as Secretary.
2023:7-7	Elect Fox Rothschild, LLP/McKenna & Snyder as School Solicitors.		Motion: Griffith 2nd Barnett 6 ayes and 0 nays. Approved the Election of Fox Rothschild, LLC/McKenna & Snyder as School Solicitors
2023:7-8	Elect Barbacane, Thornton & Company, LLC as School Auditors.	ED: work product has been strong.	Motion: Barnett 2nd Deissroth 6 ayes and 0 nays. Approved the election of Barbacane, Thornton & Company, LLC as School Auditors.
2023:7-9	Elect Elana McDonald, MD, FAAP, as the School Physician.	ED: can not say enough positive things about Dr. McDonald during the COVID pandemic.	Motion: Fitzmaurice 2nd: Deissroth 6 ayes and 0 nays. Approved the Election of Elana McDonald, MD, FAAP, as the School Physician.
2023:7-10	Elect the Philadelphia Inquirer for Legal Ads.	ED: Much more professional. PF: Hasn't seen negative articles as of late which were concern.	Motion: Barnett 2nd Deissroth 6 ayes and 0 nays. Approved the election of the Philadelphia Inquirer for Legal Ads.
CLOSED SESSION			
Legal			
SCHOOL BUSINESS RESOLUTIONS			
2023:7-11	Approve the Minutes of the June 23, 2023 meeting of the Board of Trustees.		Motion: Barnett 2nd: Bartow 6 ayes and 0 nays. Approved the Minutes of the June 23, 2023 meeting of the Board of Trustees.
2023:7-12	Approve the Purchase of 200 Chromebook Chargers from CDW-Gov.		Motion: Barnett 2nd: Deissroth 6 ayes and 0 nays. Approved the purchase of 200 Chromebook Chargers from CDW-Gov.
2023:7-13	Approve the estimate in the amount of \$29,400 from City Sign to move forward with the replacement of the two United Way signs on the exterior of the building.	PF: Best estimate obtained.	Motion: Fitzmaurice 2nd: Griffith 6 ayes and 0 nays. Approved the estimate in the amount of \$29,400 from City Sign to move forward the replacement of the two United Way signs on the exterior of the building.
2023:7-14	Approve the Settlement and Release Agreement between Philadelphia Electrical and Technology Charter High School and Student #2023041.		Motion: Fitzmaurice 2nd: Deissroth 6 ayes and 0 nays. Approved the Settlement and Release Agreement between Philadelphia Electrical and Technology Charter High School and Student #2023041.
ACADEMIC RESOLUTIONS			

2023:7-15	Approve the submission of the Annual Report for the 2022-2023 School Year and the Board Affirmation Statement.	ED: Annual Report is a summary of staff certification, governance structure, board changes, etc. Board verifies for accuracy.	Motion: Griffith 2nd: Deissroth 6 ayes and 0 nays. Approved the submission of the Annual Report for the 2022-23 School Year and the Board Affirmation Statement.
2023:7-16	Approve the renewal of 2023/2024 license of Get More Math without training.	ED: Used Get More Math for a few years. This is a renewal.	Motion: Barnett 2nd: Fitzmaurice 6 ayes and 0 nays. Approved the renewal of the 2023/2024 license of Get More Math without training.
2023:7-17	Approve the purchase of 130 calculators and corresponding batteries from Math4sale.com in the amount of \$11,049.87	ED: Calculators are an ongoing issue. This is a TI-84 edition. Will help 11th graders. Very competitive price.	Motion: Griffith 2nd Barnett 6 ayes and 0 nays. Approved the purchase of 130 calculators and corresponding batteries from Math4sale in the amount of \$11,049.87
2023:7-18	Approve the Agreement between Philadelphia E&T Charter High School and Valley Forge Educational Services for tuition for the 2023-2024 School Year.	ED: For students who need more support than Philadelphia E and T is able to support. PE&T responsible for full tuition. Maintaining student placement, this entity has not been used before.	Motion: Barnett 2nd: Fitzmaurice 6 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Valley Forge Educational Services for tuition for the 2023-2024 School Year.
2023:7-19	Approve the Student Handbook and Code of Conduct for the 2023-2024 School Year.	ED: Handbook has been updated. Removed language for remote learning and gender specific language. Largely policies and procedures are largely the same.	Motion: Barnett 2nd: Bartow 6 ayes and 0 nays. Approved the Student Handbook and Code of Conduct for the 2023-2024 School Year.
PERSONNEL RESOLUTIONS			
2023:7-20	Approve the Faculty & Staff Handbook for the 2023-24 School Year.		Motion: Barnett 2nd: Bartow 6 ayes and 0 nays. Approved the Faculty & Staff Handbook for the 2023-24 School Year.
2023:7-21	Approve the resignation of Emily Ford, Social Studies Teacher.	ED: Ms. Ford has been with Philadelphia E&T for 6 years. She wanted to get a job closer to home as she lives in Delaware.	Motion: Fitzmaurice 2nd: Barnett 6 ayes and 0 nays. Approved the resignation of Emily Ford, Social Studies Teacher.
FINANCIAL RESOLUTIONS			
2023:7-22	Approve the consent to assignment letter to the US Bank National Association.	PF: Recognizing the assignment of bonds.	Motion: Fitzmaurice 2nd: Bartow 6 ayes and 0 nays. Approve the consent to assignment letter to the US Bank National Association.
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	PF: Recognized food and entertainment services for student end of year activities.	
2023:7-23	Approve the bill list in the amount of \$1,017,000.64 that is presented with Construction Items listed individually.		Roll Call Vote: Ayes: Patrick Fitzmaurice, Keyanna Barnett, Kayne Deissroth, Mary Griffith, Jose Ramos, Laura Bartow. Nays: None Approved the bill list in the amount of \$1,017,000.64 that is presented with Construction Items listed individually.
NEW BUSINESS			
	NONE		
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Barnett. 6 ayes and 0 nays. Meeting was adjourned.

Board Secretary		Certified	
Patrick Fitzmaurice, Board President			