



1709 Benjamn Franklin Parkway· Philadelphia, PA 19103· [www.petchs.org](http://www.petchs.org) · Phone: 267-514-1823· Fax: 267-514-1834

## BOARD OF TRUSTEES

### MEETING MINUTES of SEPTEMBER 22, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, September 22, 2023 8am		
LOCATION	<p>In Person at 1709 Benjamin Franklin Parkway and via Zoom Meeting  <a href="https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09">https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09</a></p> <p>Meeting ID: 854 3946 2985 Passcode: 2022</p> <p>Dial by your location            +1 301 715 8592 US (Washington DC)            +1 929 205 6099 US (New York)</p> <p>Meeting ID: 854 3946 2985 Passcode: 2022</p>		
ADVERTISED	<p>Philadelphia Inquirer 7/7/2023 and  <a href="http://www.petchs.org">www.petchs.org</a>            **Updated on August 18, 2023**</p>		
<b>OPENING PROCEDURES</b>			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Barnett, Griffith, Bartow, Deissroth, Scullion Absent: Ramos	
<b>PRESENTATIONS</b>			
STUDENTS OF THE MONTH PRESENTATION		GRADE 9: Daylan Saunders GRADE 10: Sarena Haksem GRADE 11: Ne'Shon Carroll GRADE 12: Kanaya McDonald	
EMPLOYEES OF THE MONTH PRESENTATION		Teacher: Dave Spencer Staff Member: Sean McCall	
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT	Matthew Pooler	Notes attached - Pooler	
<b>PUBLIC COMMENT</b>			

SPEAKERS	Facilitated By: Board Secretary	Public comment was given by Ms. Kaineshia Smith and Ms. Terry Phillips regarding a student issue.	
CLOSED SESSION			
	Real Estate Matter		Motion: Fitzmaurice 2nd: Griffith. 5 ayes and 0 nays. Board entered closed session.
SCHOOL BUSINESS RESOLUTIONS			
2023: 9-1	Approve the Minutes of the August 25, 2023 meeting of the Board of Trustees.		Motion: Barnett 2nd: Griffith. 5 ayes and 0 nays. Approved the Minutes of the August 25, 2023 meeting of the Board of Trustees.
2023: 9-2	Approve the Agreement between Philadelphia E&T Charter High School and Lor Mar Mechanical Services, LLC. for the replacement of a Dual-Temp Pump in the amount of \$14,892.	ED - rebuild or replace; replacement recommended.	Motion: Fitzmaurice 2nd: Bartow. 5 ayes and 0 nays. Approved the Agreement between Philadelphia E&T Charter High School and Lor Mar Mechanical Services, LLC. for the replacement of a Dual-Temp Pump in the amount of \$14, 892.
ACADEMIC RESOLUTIONS			
2023: 9-3	Approve the School and Family Compact for the 2023-2024 School Year.	Ed- reviewed with parents at meeting last night and will hold other meetings to gather feedback.	Motion: Bartow. 2nd: Fitzmaurice. 5 ayes and 0 nays. Approved the School and Family Compact for the 23-24 SY.
2023: 9-4	Approve the Parent Involvement Policy.		Motion: Bartow 2nd: Griffith 5 ayes and 0 nays Approved the Parent Involvement Policy.
PERSONNEL RESOLUTIONS			
2023: 9-5	Approve the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Matthew Pooler.	PF- abstain from 9-5. Noted that other 3 were reviewed by PF and ED and designed with stability	Motion: Griffith 2nd: Barnett 4 ayes, 0 nays and 1 abstention (PF). Approved the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Matthew Pooler.
2023: 9-6	Approve the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Christopher Clayton		Motion: Griffith. 2nd: Barnett. 5 ayes and 0 nays. Approved the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Christopher Clayton

2023: 9-7	Approve the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Rosemarie DeFelice.	ED and designed with stability in mind. ED thanked admin for efforts re: pandemic and move.	Motion: Bartow. 2nd: Barnett 5 ayes and 0 nays. Approved the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Rosemarie DeFelice.
2023: 9-8	Approve the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Lisa Scullion.		Motion: Fitzmaurice. 2nd: Griffith. 5 ayes and 0 nays. Approved the Employment Agreement between Philadelphia Electrical and Technology Charter High School and Lisa Scullion.
<b>FINANCIAL RESOLUTIONS</b>			
Presentation of Financial Package	By: Tom Taylor Repice and Taylor, LLC	Notes attached - Repice & Taylor	
2023: 9-9	Approve the bill list in the amount of \$339,242.994.		Roll call vote yielded 5 ayes (Fitzmaurice, Barnett, Griffith, Deissroth, Bartow) and 0 nays. Board approved the bill list in the amount of \$339,242.994.
<b>NEW BUSINESS RESOLUTIONS</b>			
	NONE		
<b>ADJOURNMENT</b>			
<b>Board Secretary</b>		<b>Certified</b>	
<b>Patrick Fitzmaurice, Board President</b>			



# PHILADELPHIA

## E&T

### CHARTER HIGH SCHOOL

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#### CEO REPORT

<b>School Business</b>	Admin contracts highlighted / on agenda.
	Heat/AC conversion - reviewed
	Lunch - added a la carte items - goign well. Scanning - working on.
	HVAC - final payments for LorMar
<b>Admissions</b>	625 - settling in - conflicts, leavers, new entries - reviewed.
<b>District/State</b>	Admin review of Lunch program - soming. Reassigned JH to assist and be trained.
	CAV - FedPrograms - working through
	After School violence- seeing alot most outside; not unusual but not desired. Working with SDP and Police.
<b>Grants</b>	21stCCLC - renewed! Need to increase attendance. Has more components. New hire to help; adding an Academic moderator. Will be in full swing on Monday.
	PF asked about attendance and new hire. ED noted virtual/late start last SY and resignation of position.



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<b>Academics</b>	Highlighted submitted list -
	Orientation - to review general tasks
	MTSS - procedures
	Department Chairs - individual meetings
	Back to School Night - in person! to meet teachers, review Title 1 and get assistance with PowerSchool if needed.
	STAR Test - upcoming
	October dates noted
	Interviews continue.



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### FINANCIAL REPORT - Tom Taylor

<b>Monthly Report</b>	Surplus - positive variance. Due to RegEd/SpEd mix.
	Cash is ok.
	Check register reviewed.
	ED noted no construction costs this month.