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CHARTER HIGH SCHOOL

1709 Benjamin Franklin Parkway · Philadelphia, PA 19103 · www.petchs.org · Phone: 267-514-1823 · Fax: 267-514-1834

BOARD OF TRUSTEES

MEETING MINUTES of AUGUST 25, 2023

		NOTES	RESOLUTION VOTE
MEETING DATE & TIME	Friday, August 25, 2023 8am		
LOCATION	Join Zoom Meeting https://petchs-org.zoom.us/j/85439462985?pwd=KzF4NjJvK2VwSlovZGpGYVE1REwxQT09 Meeting ID: 854 3946 2985 Passcode: 2022 Dial by your location +1 301 715 8592 US (Washington DC) +1 929 205 6099 US (New York) Meeting ID: 854 3946 2985 Passcode: 2022		
ADVERTISED	Philadelphia Inquirer 7/7/2023 and www.petchs.org **Updated on August 18, 2023**		
OPENING PROCEDURES			
CALL TO ORDER	BY: Chairperson		
PLEDGE OF ALLEGIANCE	BY: All Attendees		
RECORDING OF ATTENDANCE	BY: Board Secretary	Present: Fitzmaurice, Barnett, Ramos, Bartow, Scullion Absent: Griffith, Deissroth.	
PRESENTATIONS			
CHIEF EXECUTIVE OFFICER REPORT	Erin Dougherty	Notes attached - Dougherty	
CHIEF OPERATING OFFICER REPORT (Submitted In-Writing)	Matthew Pooler	Notes attached - Pooler	
PUBLIC COMMENT			
SPEAKERS	Facilitated By: Board Secretary	NONE	
		ED noted: No registered speakers. No one present in person.	

CLOSED SESSION			
	NONE		
SCHOOL BUSINESS RESOLUTIONS			
2023: 8-1	Approve the Minutes of the July 28, 2023 meeting of the Board of Trustees.		Motion: Ramos, 2nd: Bartow. 4 ayes and 0 nays. Approved the Minutes of the July 28, 2023 meeting of the Board of Trustees.
2023:8-2	Approve the Collective Bargaining Agreement between the Philadelphia Electrical and Technology Charter High School and the I.B. E.W. Local Union 98.	PF noted this is an updated version of previous contract- good for financial health & securitywhile maintaining staff. being competitive, and within budget. ED - reviewed all charts in contract. JR asked about signing and ED replied PF signs.	Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Approved the Collective Bargaining Agreement between the Philadelphia Electrical and Technology Charter High School and the I.B.E.W. Local Union 98.
ACADEMIC RESOLUTIONS			
2023:8-3	Approve the submission of the 2023-2026 Comprehensive Plan and adjoining Induction, and Professional Development Plans.	ED clarified plans & coverage. Noted it was on website for required 30 days and without comment.	Motion: Bartow 2nd: Ramos. 4 ayes and 0 nays. Approved the submission of the 2023-2026 Comprehensive Plan and adjoining Induction, and Professional Development Plans.
PERSONNEL RESOLUTIONS			
2023:8-4	Approve the hiring and salaries of school personnel for the 2023-2024 School Year as listed in Appendix A #s 1.		Motion: Fitzmaurice 2nd: Ramos 4 ayes (PF abstained from #12, 17) and 0 nays Approved the hiring and salaries of school personnel for the 2023-2024 School Year as listed in Appendix A #s 1.
2023:8-5	Approve the resignation of Michael Williams, Mathematics Teacher.	ED - was LTS and offered FT; left for hybrid work.	Motion: Bartow 2nd: Fitzmaurice 4 ayes and 0 nays. Approved the resignation of Michael Williams, Mathematics Teacher.
2023:8-6	Approve the non-renewal of the contract of Narberth Rice.	ED - personnel matter	Motion: Fitzmaurice. 2nd: Bartow. 4 ayes and 0 nays. Approved the non-renewal of the contract of Narberth Rice.
FINANCIAL RESOLUTIONS			
Presentation of Financial Package	By: Anthony Repice Repice and Taylor, LLC	Notes attached - Repice & Taylor	

2023:8-7	Approve the bill list in the amount of \$534,899.64 that is presented with Construction Items listed individually.		Roll call vote yielded 4 ayes (Fitzmaurice, Ramos, Barnett, Bartow) and 0 nays. Board approved the bill list in the amount of \$534,899.64 that is presented with Construction Items listed individually.
NEW BUSINESS RESOLUTIONS			
2023:8-8	Approve the revisions to the Language Instruction Educational Program.	ED noted 2 required additions.	Motion: Fitzmaurice. 2nd: Bartow 4 ayes and 0 nays. Approved the revisions to the Language Instruction Educational Program.
ADJOURNMENT			
			Motion: Fitzmaurice 2nd: Barnett 4 ayes and 0 nays. Meeting was adjourned.
Board Secretary		Certified	
Patrick Fitzmaurice, Board President			



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CEO REPORT

School Business	Completed low voltage and summer repairs; HVAC almost completed.
	Signage - working with Logan Square Neighborhood Association
	Contract w Union - Reviewed and on agenda.
Admissions	Reviewed summer numbers - still good; verify first day/week.
	Good attendance at Orientation.
Summer	Enrichment/CR - reviewed programs and partnerships
23-24 SY	Staff PDs - reviewed planning and need.
District/State	Federal Monitoring Report - reviewed, issued, waiting for upcoming response window.
	Grants - 21st CCLC - status review; interview process for lead.
Covid	No longer emergency - change in processes to follow. Still monitoring. No emergency declaration from state therefore no remote learning option.



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COO REPORT (In Writing)

* ED reviewed highlights of building items.



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FINANCIAL REPORT - Tony Repice

Monthly Report	Surplus - positive variance. Due to RegEd/SpEd mix.
	P5 reviewed - all ok - new fiscal year and calculation cause fail; look at more months overe time for better data.
	Cash on hand and cash flow are ok
	Check register reviewed with construction items.
Audit	About 80% complete. Draft in October. All going smoothly.